## GENERAL OBSERVATIONS
- Who attends?
- Seating arrangements
- Who chairs and how?
- Equipment use
- Time keeping

## PATIENT OBSERVATIONS
- Who presents the case?
- What information is provided?
- Who contributes to the ensuing discussion?
- What information is considered?
  (pathology, radiology, patient wishes, co-morbidity)
- How is the decision reached and recorded?
- Are there any disagreements, and how are these resolved?